

AGENDA

MEETING OF THE BOARD OF DIRECTORS TEMECULA INTERNATIONAL ACADEMY

Date: October 4, 2017
Time: 6:30pm-8:00pm
Location: 31530 La Serena
Temecula, CA 92591

This agenda was posted 72 hours before the meeting at the above-listed meeting location TIA and Glen Oaks Community Board, North Entrance, Via De Oro, Temecula, CA 92592. There is no teleconference location. website: temeculainternational.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Temecula International Academy ("School") welcomes your participation at the meetings of the School's Board of Directors ("Board"). The purpose of a public meeting of the Board is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 43460 Ridge Park Drive, Suite 200-H, Temecula, CA 92590.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Temecula International Academy ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact Debra Zickafoose at 951-219-8426. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

I. PRELIMINARY

- A. **CALL TO ORDER**
- B. **ROLL CALL & ESTABLISHMENT OF QUORUM**
- C. **PLEDGE OF ALLEGIANCE**
- D. **APPROVAL OF AGENDA**
- E. **APPROVAL OF LAST MEETING MINUTES**

September 5, 2017

II. RECESS TO EXECUTIVE (CLOSED) SESSION 6:40PM

With respect to every item of business to be discussed in closed session pursuant to Sections 54956.8:

The Board shall publicly report any action taken in closed session and the vote or abstention on that action of every member present.

- A. STUDENT DISCIPLINARY ACTIONS (1)
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT -none
- C. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT-none
- D. CONFERENCE WITH LEGAL COUNSEL-none
- E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PROCESS-none

**REPORT OF ACTION(S) TAKEN IN CLOSED SESSION
RECONVENE OPEN SESSION**

III. COMMUNICATIONS

A. ORAL COMMUNICATIONS 7:00 PM

ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken due to California's public meeting laws. However, the Board may give direction to staff following a presentation

IV. CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member or a member of the public to be removed from the Consent Agenda for discussion, there will be limited or no discussion of these items prior to the Board votes on them. The President recommends approval of all items on the consent agenda.

- A. Volunteer Roster to be posted in the office
- B. Paypal TIACC program billing
- C. Walking pass for students after school

V. ITEMS SCHEDULED FOR DISCUSSION, UPDATE AND/OR ACTION

- A. **DISCUSSION and ACTION** - Final Internal Control Policy
- B. **DISCUSSION AND UPDATE on FINANCE REPORT** - CDE LOAN update and status, CAM advances, payroll flow, Galaxy workflow and AP transition
- C. **DISCUSSION and UPDATE of ANNUAL Riverside County Office of Education (RCOE), MEMORANDUM OF UNDERSTANDING (MOU)** - Update to board on MOU review, filings met and outstanding, closure bond

- D. DISCUSSION and UPDATE on PCSGP** - apportionment schedule, purchases and purchase orders for curriculum, supplies, office, apportionment schedule. SAM account, Grant expenditures and submission.
- E. DISCUSSION and UPDATE of CAMPUS TECHNOLOGY** - chromebooks, Google Ed, functionality.
- F. DISCUSSION and UPDATE on CURRICULUM - LIBRARY PURCHASES** - Update on current curriculum, outstanding orders, library carts
- G. DISCUSSION, UPDATE and ACTION on EMERGENCY DISASTER PREPAREDNESS PLAN** - Single Site Plan, recent Fire Drill/combined drills
- H. DISCUSSION, UPDATE and ACTION on RANCHO SITE/FACILITIES - FUA - PROP 39** On site student needs, district allocation of resources, contract addendums, District meetings, Ingress /Egress pick up flow, School Schedule, Prop 39 2018-2019
- I. DISCUSSION, UPDATE on CURRENT ENROLLMENT and OUTREACH PLAN** for Fall 2017-2018
- J. DISCUSSION, UPDATE and ACTION** - filing updated Form 700 Board Members with site location changes
- K. DISCUSSION and UPDATE** - annual filing of Statement of Information, Statement of Facts
- L. DISCUSSION and UPDATE** - Board photographs for office and website

VI. CONCLUSION OF THE MEETING

A. ANTICIPATED ITEMS TO FUTURE AGENDA

- a. Audit Firm Selection for NON PROFIT 2016-2017
- b. Prop 39 negotiations

B. BOARD COMMENTS

C. NEXT MEETING:

- a. Nov 1, 2017

VII. ADJOURNMENT