

MINUTES

**MEETING OF THE
BOARD OF DIRECTORS
TEMECULA INTERNATIONAL ACADEMY**

I. PRELIMINARY

A. CALL TO ORDER 6:32

The directors named by the incorporator of the corporation, constituting the Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 6:30pm-8:00pm

Date: **January 31, 2017**

Place: 43460 Ridge Park Drive, Suite 200 Temecula, CA 92590

B. ROLL CALL & ESTABLISHMENT OF QUORUM

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
July Hill-Wilkinson	<u> x </u> Joined after agenda item V.B. at 6:48pm	_____
Jennifer Beggs Mozeleski	<u> x </u>	_____
Christophe Bach	_____	<u> x </u>
Nadia Hajsaid	<u> x </u>	_____
Evelyn (Lyn) Murphy	_____	<u> x </u>
Debra Zickafoose, MD	<u> x </u>	_____
Bryan (Jeff) McKendricks	<u> x </u>	_____

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

Motion to approve: Nadia Hajsaid

Second: Jeff McKendricks

Motion passed: 4-0

E. APPROVAL OF DECEMBER 15, 2016 MINUTES

Motion to approve: Jeff McKendricks

Second: Nadia Hajsaid

Motion passed: 4-0

II. EXECUTIVE (CLOSED) SESSION

With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

A. NONE

The Board shall publicly report any action taken in closed session and the vote or abstention on

that action of every member present.

III. COMMUNICATIONS

A. **ORAL COMMUNICATIONS NONE**

ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken due to California's public meeting laws. However, the Board may give direction to staff following a presentation.

IV. CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member or a member of the public to be removed from the Consent Agenda for discussion, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all items on the consent agenda.

A. **NONE** New non-profit letter was adopted at last meeting

V. ITEMS SCHEDULED FOR DISCUSSION, UPDATE AND/OR ACTION

A. **DISCUSSION AND UPDATE REGARDING RIVERSIDE COUNTY APPEAL PROCESS and PUBLIC HEARING** - public hearing scheduled February 1, 2017 4:00pm Riverside County School Board

Attorneys addressed staff report. 15 minutes for our report / district has 15 minutes / and then questions; YMC and CSMC attending. Capacity hearing date is still TBD. Board makes decision March 1. If approved, we will request a letter of approval pending approved minutes.

B. **DISCUSSION AND ACTION PLAN REGARDING CDE REVOLVING LOAN** - California Department of Education Revolving Loan Application due February 24, 2017, start up budget and Year 1

Recommended webinar to be held on February 9, 2017 – Nadia Hajsaid participating – charter school number and CDS code required to approve loan – loan must be repaid in 2-3years. Loan application to be submitted to indicate that we will not have charter number and CDS code until after March 1, 2017.

Motion to authorize Nadia as point person for application and for submission by February 24

Motion to approve: Jeff McKendricks

Second: Nadia Hajsaid

Motion Passed: 4-0

July Hill-Wilkinson joined at 6:48pm

C. **DISCUSSION AND ACTION on PROP 39 FACILITIES PROPOSAL FROM THE DISTRICT** update and response plan to the District letter on preliminary facility offer expected Feb 15, 2017

District sent letter on January 17, 2017 asking for postponement to March 15, 2017 for decision. Declined and requested preliminary facility proposal by February 15, 2017.

Action to continue to engage with district for negotiation

Motion to approve: July Hill-Wilkinson
Second: Nadia Hajsaid
Motion passed: 5-0

D. DISCUSSION AND ACTION on SELPA APPLICATION - EL DORADO CHARTER SELPA and RIVERSIDE COUNTY SELPA - discussion of services offered, application process, deadlines, service dates and default if not approved. Decision by Board regarding application.

Proceed with applications to both SELPAs. El Dorado (transparent process – hand-out provided) - Application deadline is March 1, 2017 – capacity hearing by phone March 30, 2017 – decision April 6, 2017 – you have to provide a 6% admin fee for first year and that provides you with a consultant to provide guidance and support - \$5 per ADA contribution to a non-refundable to risk pool. Once approved, admin drops to 4%, and any new schools would be at this level.

Riverside has deadline of February 1, 2017, but Debra has meeting next week (February 8) to discuss the option of application, since this deadline can be adjusted.

If both decline, it defaults to district.

Action to proceed with Riverside County meeting and dual applications

Motion to approve: Nadia Hajsaid

Second: Jeff McKendricks

Motion passed: 5-0

E. DISCUSSION AND ACTION APPROVING BOARD MEETING CALENDAR for 2017
Approved calendar with following changes

Feb 7 move to 21

April 4 move to 11

July 4 move to June 27

Motion to approve: Jeff McKendricks

Second: Nadia Hajsaid

Motion passed: 5-0

F. DISCUSSION AND UPDATE ON PCSG GRANT APPROVAL - next steps after charter approval, deadline for eligibility, allocation timing and impact
CDS number for approval- It is needed to release funds.

G. DISCUSSION AND UPDATE ON CCSA ANNUAL CONFERENCE SCHOLARSHIP AND TRAVEL STIPEND- TIA qualified for CCSAs New Developer Scholarship which includes registration, hotel and airfare stipend to the annual meeting for 2 members.

Nadia Hajsaid to go to network for back office support options/referrals / Debra Zickafoose will also be attending.

VI. OTHER: When will principal position be posted if all application processes are approved? Look at Ed-JOIN as option. Investigate Charter job advertisement options (do they exist?). Job description is being finalized.

VII. CONCLUSION OF THE MEETING

A. ADDITION OF ITEMS TO FUTURE AGENDA

a. FISCAL PLAN - 6 MONTHS - YEAR 1 (March 7th Meeting)

b. SELPA UPDATE (Feb 21)

c. FACILITY UPDATE (Feb 21)

d. CREATE DRAFT PRINCIPAL & TEACHER CONTRACTS (Feb 21)

B. BOARD COMMENTS

A. NEXT MEETING: February 21, 2017 -

VIII. ADJOURNMENT

Motion to approve: July Hill-Wilkinson

Second: Nadia Hajsaid

Motion passed: 5-0

Adjournment at 7:23 pm

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of Temecula International Academy, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on **January 31, 2017**.


Jennifer Beggs, Secretary