

MINUTES

MEETING OF THE BOARD OF DIRECTORS TEMECULA INTERNATIONAL ACADEMY

I. PRELIMINARY

The directors named by the incorporator of the corporation, constituting the Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Date: August 1, 2018

Time: 6:30pm-8:00pm

Place: 31530 La Serena Way, Temecula CA 92591, MPR

A. **CALL TO ORDER** TIME: 6:34 PM

B. **ROLL CALL & ESTABLISHMENT OF QUORUM**

BOARD MEMBER	PRESENT	ABSENT
Nadia Hajsaid (NH)		X
July Hill-Wilkinson, Ed.D (JHW)		X
Jeff McKendricks (JM)		X
Ed Resnick, PhD (ER)		X
Debra Zickafoose, MD (DZ)	X	
Gina Wickwire, Principal (GW) non voting	X	

RECESS at 6:36 pm to get quorum.

Established by Teleconference:

Nadia Hajsaid Present

July Hill-Wilkinson Present - until 6:59pm

RECONVENED at 6:45pm

C. **PLEDGE OF ALLEGIANCE**

D. **APPROVAL OF AGENDA**

with motion to postpone the Closed session until August 15th

Motion to approve: JHW

Second: NH

Motion Passes: 3-0

E. **APPROVAL OF LAST MEETING MINUTES**

June 6, 2018

June 6, 2018 Budget Committee

June 27, 2018

Motion to approve: NH

Second: JHW

Motion Passes: 3-0

II. RECESS TO EXECUTIVE (CLOSED) SESSION 6:35PM

With respect to every item of business to be discussed in closed session pursuant to Sections 54956.8: The Board shall publicly report any action taken in closed session and the vote or abstention on that action of every member present.

- A. STUDENT DISCIPLINARY ACTIONS-none
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT -none
- C. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT-none
- D. CONFERENCE WITH LEGAL COUNSEL-none
- E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PROCESS-**one (1)** as above agenda approved with close session postponed to August 15th

REPORT OF ACTION(S) TAKEN IN CLOSED SESSION RECONVENE OPEN SESSION 7:00pm

III. COMMUNICATIONS

- A. TIA AWARDS/ RECOGNITION-none
- B. FALCON STUDENT UPDATES 6:40 PM-6:50 PM -none
- C. ORAL COMMUNICATIONS 6:50 PM

ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken due to California's public meeting laws. However, the Board may give direction to staff following a presentation

IV. CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member or a member of the public to be removed from the Consent Agenda for discussion, there will be limited or no discussion of these items prior to the Board votes on them. The President recommends approval of all items on the consent agenda.

- A. Contract approval
 - a. G Wickwire, PrincipalMotion approved with 3.1 % cost of living raise
Motion to approve: JHW
Second: NH
Motion Passes: 3-0

V. COMMITTEE REPORTS

- A. **COMMITTEE UPDATES** - none

VI. PRINCIPAL'S REPORT

- A. Enrollment/Staffing NH to confirm with ICON # hours spent subcontracting CalPads, Employee Handbook Edits
- B. Student Assessments/Outcomes
El Dorado SELPA, CalPads report, suspension report, SEIS audit clean, kinder assessments started
- C. TIA Community - Students/Families/Outreach
Two site challenges, days care on Rancho, waitlist, 4th/7th open, Open house 16th Middle 17th K-5th
- D. Reporting deadlines - RCOE, CDE

VII. ITEMS SCHEDULED FOR DISCUSSION, UPDATE AND/OR ACTION

- A. **FOR CONSIDERATION: INFORMATION, DISCUSSION, and/or ACTION** - Enrollment and Staffing updates and projections - as above no action
- B. **FOR CONSIDERATION: INFORMATION, DISCUSSION, and/or ACTION** - CALPADS Reporting, process, submission report -no action
- C. **FOR CONSIDERATION: INFORMATION, DISCUSSION, and/or ACTION** - Report on the final PCSGP final purchase orders and expenditures no action
- D. **FOR CONSIDERATION: INFORMATION, DISCUSSION, and/or ACTION** - Development of TIA administrative/staff social media policy, account management, Google listing, archives@ -- Employee handbook

VIII. CONCLUSION OF THE MEETING

A. ITEMS TO FUTURE AGENDA

- a. IRS/FTB Tax submission
- b. Student Handbook
- c. Employee Handbook

B. BOARD COMMENTS

C. NEXT MEETING:

- a. Wed. August 15, 2018

VIII. ADJOURNMENT TIME: 7:31 PM

Motion to approve: NH

Second: DZ

Motion Passes: 2-0

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of Temecula International Academy, a California nonprofit public benefit corporation; that these minutes, consisting of **four (4) pages** are the minutes of the meeting of the Board of Directors held on August 1, 2018.



July Hill-Wilkinson, Secretary