

AGENDA

INITIAL MEETING OF THE BOARD OF DIRECTORS TEMECULA INTERNATIONAL ACADEMY

**43460 Ridge Park Drive
Suite 200 Board Room
Temecula, CA 92590
July 26, 2016
6:30pm-8:00pm**

This agenda was posted at least 72 hours before the meeting at the above-listed meeting location Suite 200-H

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Temecula International Academy ("School") welcomes your participation at the meetings of the School's Board of Directors ("Board"). The purpose of a public meeting of the Board is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at **43460 Ridge Park Drive, Suite 200, Office H, Temecula, CA 92590.**

In compliance with the Americans with Disabilities Act (ADA) and upon request, Temecula International Academy ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact Debra Zickafoose at 951-219-8426. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.

I. PRELIMINARY

- A. **CALL TO ORDER**
- B. **ROLL CALL & ESTABLISHMENT OF QUORUM**
- C. **PLEDGE OF ALLEGIANCE**
- D. **APPOINTMENT OF PRESIDENT, SECRETARY, AND CHIEF FINANCIAL OFFICER**
- E. **APPROVAL OF AGENDA**

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS

ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken due to California's public meeting laws. However, the Board may give direction to staff following a presentation.

III. CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member or a member of the public to be removed from the Consent Agenda for discussion, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all items on the consent agenda.

A. NONE

IV. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- A. **DISCUSSION OF PROCESS FOR PREPARATION OF MINUTES**
- B. **APPROVAL OF ARTICLES OF INCORPORATION**
- C. **APPROVAL OF THE ACTION BY WRITTEN CONSENT OF SOLE INCORPORATOR**
- D. **APPROVAL OF BYLAWS**

- E. **CONSIDERATION OF APPOINTMENT OF CHAIRPERSON OF THE BOARD, VICE-CHAIR, AND ANY OTHER OFFICERS**
 - F. **APPROVAL OF CONFLICT OF INTEREST CODE**
 - G. **DISCUSSION OF FORM 700 STATEMENT OF ECONOMIC INTEREST FILING REQUIREMENTS**
 - H. **APPROVAL/RATIFICATION OF ACCOUNTING YEAR**
 - I. **CONSIDERATION AND POSSIBLE APPROVAL OF CONTRACT WITH COMPANY TO PROVIDE BUSINESS, ACCOUNTING, AND/OR DEVELOPMENT SERVICES**
 - J. **ADOPTION/RATIFICATION OF PRINCIPAL OFFICE LOCATION**
 - K. **APPROVAL OF PAYMENT OF EXPENSES RELATED TO INCORPORATION**
 - L. **APPROVAL OF AUTHORIZATION OF THE PRESIDENT TO FILE APPLICATIONS FOR TAX EXEMPTION**
 - M. **AUTHORIZATION OF THE PRESIDENT TO ENTER INTO CONTRACTS**
 - N. **AUTHORIZATION OF THE PRESIDENT TO RETAIN LEGAL COUNSEL**
 - O. **AUTHORIZATION OF THE PRESIDENT TO HIRE, RETAIN, AND RELEASE EMPLOYEES**
 - P. **AUTHORIZATION OF THE PRESIDENT TO ESTABLISH BANK ACCOUNTS**
 - Q. **CONSIDERATION AND APPROVAL OF ACCOUNTING METHOD**
 - R. **CONSIDERATION AND APPROVAL OF SCHEDULE FOR REGULAR BOARD MEETINGS**
 - S. **ADDITION OF ITEMS TO FUTURE AGENDA**
- V. **ADJOURNMENT**