

# AGENDA

## MEETING OF THE BOARD OF DIRECTORS TEMECULA INTERNATIONAL ACADEMY

**Date:** August 1, 2017  
**Time:** 6:30pm-8:00pm  
**Location:** 43460 Ridge Park Drive  
Suite 200, Board Room  
Temecula, CA 92590

This agenda was posted 72 hours before the meeting at the above-listed meeting location  
Glen Oaks Community Board, North Entrance, Via De Oro, Temecula, CA 92592 and **Suite 200-H**  
There is no teleconference location. website: [temeculainternational.org](http://temeculainternational.org)

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Temecula International Academy ("School") welcomes your participation at the meetings of the School's Board of Directors ("Board"). The purpose of a public meeting of the Board is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 43460 Ridge Park Drive, Suite 200-H, Temecula, CA 92590.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, Temecula International Academy ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact Debra Zickafoose at 951-219-8426. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.*

- I. PRELIMINARY
  - A. CALL TO ORDER
  - B. ROLL CALL & ESTABLISHMENT OF QUORUM
  - C. PLEDGE OF ALLEGIANCE
  - D. APPROVAL OF AGENDA
  - E. APPROVAL OF LAST MEETING MINUTES

July 12, 2017

- II. EXECUTIVE (CLOSED) SESSION

With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

The Board shall publicly report any action taken in closed session and the vote or abstention on that action of every member present.

**A. NONE**

### **III. COMMUNICATIONS**

#### **A. ORAL COMMUNICATIONS 6:40 PM**

**ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken due to California's public meeting laws. However, the Board may give direction to staff following a presentation

### **IV. CONSENT ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member or a member of the public to be removed from the Consent Agenda for discussion, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all items on the consent agenda.

**A. NONE**

### **V. ITEMS SCHEDULED FOR DISCUSSION, UPDATE AND/OR ACTION**

**A. DISCUSSION and UPDATE on CDS CODE and PENSEC SUBMISSION** - final charter registration and subsequent items tied to CDS code

**B. DISCUSSION and APPROVAL of EDD Documents** - Current board members and terms.

**C. DISCUSSION and UPDATE Riverside County Office of Education (RCOE), MEMORANDUM OF UNDERSTANDING (MOU) and GALAXY OPERATIONS-Summer report, MOU requirements, Galaxy July report and August operations**

**D. DISCUSSION and UPDATE on FINANCE REPORT** - update and discussion of current status of the CAM loan advances, payments, payroll, payments through Galaxy system.

**E. DISCUSSION and UPDATE on PCSGP** -GAN award, extension, purchases and purchase orders for curriculum, supplies, office, apportionment schedule

- F. DISCUSSION, UPDATE and APPROVAL of TECHNOLOGY IT CONTRACT -** consultant for facility, internet implementation, maximizing Aeries interface, Google ED
- G. DISCUSSION and UPDATE on CURRICULUM PURCHASES -** Update on current curriculum
- H. DISCUSSION and FINAL APPROVAL of EMPLOYEES HANDBOOK**
- I. DISCUSSION and UPDATE on AERIES SIS -** entry, training and implementation
- J. DISCUSSION, UPDATE and Approval on KEENAN INSURANCE-**review of final insurance coverage Minimum requirements : contractors, Liability, Workmans Comp, Indemnification
- K. DISCUSSION and UPDATE on EL DORADO SELPA MEMBERSHIP and SPECIAL EDUCATION PROGRAM -** current status of program support, interim IEP plan, contracting, SEIS access, record migration and parent meetings. Non public contracts
- L. DISCUSSION, UPDATE, and ACTION on FACULTY RECRUITING, CONTRACTS, LIVESCAN, DOJ APPLICATION-** Principal, teachers, admin staff positions, base contracts and completion of hiring timeline. Contract Approval. Professional Development
- M. DISCUSSION and UPDATE on RANCHO SITE -** Facilities payment, access, set up
- N. DISCUSSION, UPDATE on CURRENT ENROLLMENT and COMPLETED JULY OPEN ENROLLMENT PERIOD-** Updates, outreach campaign. August enrollment.

## **VI. CONCLUSION OF THE MEETING**

### **A. ADDITION OF ITEMS TO FUTURE AGENDA**

- a. 2018 Meeting schedule**
- b. change dates to allow TVUSD attendance**

### **B. BOARD COMMENTS**

### **A. NEXT MEETING:**

- a. Addition: August 15th or 16th meeting**
- b. September 5, 2017**

## **VII. ADJOURNMENT**

**RESOLUTION No. 2017 002**

**ELECTION OF STATE DISABILITY INSURANCE COVERAGE**

**WHEREAS**, under Section 701 of the California Unemployment Insurance Code, an employing unit may file a written election to participate in the State Disability Insurance program for not less than two calendar years with the Director of Unemployment Insurance, subject to the written approval of the election by the Director;

**WHEREAS**, *Temecula International Academy* desires to participate in the California State Disability Insurance program; and

**WHEREAS**, prior to submission of the application for elective coverage, the Board of Directors of *Temecula International Academy* must adopt a resolution approving the filing of the application;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of *Temecula International Academy* hereby approve the filing of an application for elective coverage for its employees for state disability insurance as provided by California's Unemployment Insurance Code.

The foregoing Resolution was PASSED AND ADOPTED at a regular meeting of the Board of Directors of the *Temecula International Academy* on the 1st day of August, 2017, by the following vote:

<b>BOARD MEMBER:</b>	<b>VOTE: AYE OR NO</b>

\_\_\_\_\_  
Secretary  
Date:

# BIND ORDER

## Temecula International Academy

This quote provides a summary of coverages. In the event of a conflict, the actual terms, conditions, limitations and exclusions of the policy shall prevail.

### DISCLOSURE STATEMENT:

Keenan & Associates is compensated for the various services it provides by commissions paid by insurers. It is estimated that the total compensation to be received by Keenan for the 2017/2018 policy year from Glatfelter Public Practice will not exceed 15% of the total premium.

### BIND COVERAGE EFFECTIVE: Upon receipt of order

I have reviewed and accept the attached Directors and Officers Liability Proposal.

Please accept this as our authorization to bind coverage per the terms and conditions detailed in this proposal for:

Glatfelter Program Options; Premium Summary	Option 1	Option 2	Option 3	Option 4
Property	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Flood at \$1MM Limits	\$ -	\$ 250.00	\$ 250.00	\$ 250.00
Inland Marine	Not Requested	Not Requested	Not Requested	Not Requested
Crime	\$ 61.00	\$ 61.00	\$ 61.00	\$ 61.00
General Liability Including Hired & Non-Owned Auto \$1MM/\$3MM Aggregate	\$ 2,352.00	\$ 2,352.00	\$ 2,352.00	\$ 2,352.00
Educators Legal Liability	\$ 2,146.00	\$ 2,146.00	\$ 2,146.00	\$ 2,146.00
Cyber Liability and Privacy Crisis Management Expense	Included	Included	Included	Included
Auto	See GL	See GL	See GL	See GL
Excess Liability \$1MM	\$ 750.00	\$ 750.00	\$ -	\$ -
Excess Liability \$2MM	\$ -	\$ -	\$ 1,250.00	\$ -
Excess Liability \$3MM	\$ -	\$ -	\$ -	\$ 1,750.00
<b>Total Annual Premium</b>	<b>\$ 5,559.00</b>	<b>\$ 5,809.00</b>	<b>\$ 6,309.00</b>	<b>\$ 6,809.00</b>

### Subject to receipt of the following items:

1. Insured's Federal ID# Ein 813497019
2. Identify all Mortgagees, Loss Payees and AI/Insureds/Lessors (Provide Address as well)
3. Complete and sign GPP Supplemental Application
4. Complete and sign Supplemental Educational Institutions Application

Please Bind Option # three (3)

Signed By (Print Name) Debra Zickafoose Title President Board of Directors  
 Signature  Date 7/27/17